



Audit Associate

Location: Hong Kong – Tsim Sha Tsui

Job Field: Full Time

Job Highlights:

- Structured training and on-the-job coaching
- Study and examination leave
- Good career path and development

Responsibilities:

- To develop technical skills through structured training and on-the-job coaching
- To build good working relationship with clients
- To assist in preparing budgets and fee quotes for audit engagements
- To work in collaboration with team members to complete assigned tasks which include:
 - Designing and performing audit procedures
 - Assisting with the preparation of financial statements and relevant disclosures
 - Understanding and inspecting clients' internal systems and controls
 - Reporting systematic errors or fraud indicators, if any
 - Investigating specific issues from regulatory bodies
 - Explaining audit findings and recommending solution

Requirements:

- Degree or above in any discipline. Accounting or related discipline is preferred.
- Well-organized and independent
- Proficient in MS Word and Excel
- Good command of Cantonese, Mandarin and English
- Occasionally travel to other countries is required
- Fresh graduates are welcome

Benefit highlights:

- Study and examination leave for professional examinations
- Professional examination subsidies
- Birthday leave
- Compensation leave
- Year-end discretionary bonus
- Medical coverage
- Group Life and Group Personal Accident coverage
- Flexible working hours
- Structured on-the-job training
- Casual Fridays

*We offer 5-day work week. Interested parties please apply in full resume with your employment history, present and expected salary to hr@conpak.com or any questions *WhatsApp* to 55378828.*

We are an equal opportunity employer and welcome applications from all qualified candidates. All personal information provided will be treated in strict confidence and used solely for recruitment purposes. It is possible that information about the applicant or the applicant's application will be shared within the Conpak Group.

Applicants not hearing from us within 6 weeks from the date of advertisement may consider applications unsuccessful. Personal data on an unsuccessful applicant will normally be destroyed within 2 years after rejection of the application.